

ACCEPTABLE EFT ACCOMPANYING DOCS

Voided Check

- Account holder information must be printed on check
- Must be numbered #101 or higher
- No starter checks allowed

Bank Letter

- Must be typed
- Must be on bank letterhead
- Account holder name must be in letter
- Bank routing number & account number must be in letter
- Must be signed by a bank representative

Direct Deposit Form

- Must be pre-printed / Nothing hand written
- Bank logo must be on the form
- Account holder info must be on the form
- Bank routing number & account number must be on the form